



DELHI PUBLIC SCHOOL, SAIL TOWNSHIP, RANCHI

NOTICE

Document Submission for Class XI (External Students) – Academic Session 2025–26

All **external students** who have taken admission in Class XI (academic session 2025–26) at Delhi Public School Ranchi are hereby informed to submit the required documents as per the following schedule:

Schedule for Document Submission:

1. For ICSE Board Students:

- **Date:** Monday, 16th June 2025
- **Time:**
 - Session I: 9:30 a.m. to 12:30 p.m.
 - Session II: 1:00 p.m. to 3:00 p.m.
- **Venue:** Vivekananda Auditorium

2. For CBSE / Other Board Students:

- **Dates:**
 - Thursday, 19th June 2025
 - Friday, 20th June 2025
 - Saturday, 21st June 2025
- **Time:** 12:00 noon to 3:00 p.m.
- **Venue:** Vivekananda Auditorium

Important:

- **The student and one parent must be present for document submission.**
- It is mandatory to adhere to the allotted schedule.

Documents to be Submitted:

Self attested copies of the documents mentioned below are to be submitted:

- a) Registration Form (Xerox)
- b) TC (original)
- c) Character Certificate (original)
- d) Migration Certificate (original, applicable for non-CBSE Board students only)
- e) Board Marksheet (Xerox)
- f) Aadhaar Card of Child (Xerox)
- g) Aadhaar Card of both Parents (Xerox)
- h) Caste Certificate : SC/ST/OBC (if applicable)
- i) Birth Certificate (Xerox)
- j) **PEN No** (Permanent Education Number, has to be obtained from previous school with status as promoted to Class XI and released. It should be ensured that the details in PEN should tally with details of TC, Aadhaar and Birth Certificate). **(Mandatory for admission)**
- k) Medical Fitness Certificate of the child (original).
- l) Employer Certificate (applicable only for SAIL/MECON/ STAFF wards).
- m) 2 Photographs (passport size).

Note : In case of non submission of any of the above documents, admission will be withheld.

Regards

Delhi Public School, Ranchi